

Wedding Checklist

Congratulations you are engaged! Now what?

Step 1: Call one of our priests to set up a meeting with them and talk through the marriage preparation process. During this meeting, you will set the date with the priest. *All couples, no matter the situation, are required to talk to one of priests before their wedding will be added to our calendar!*

Step 2: Follow the timeline that matches your situation. If you have any questions, call 414-271-6180 for all Fr. Carlos weddings, and 414-271-6577 for all Fr. Tim or Fr. Joseph weddings.

Option A: You are doing your preparation work AND getting married here:

Needs to be done any time before the wedding:

- Complete the Archdiocese of Milwaukee *Joy-Filled Marriage* Program and send the parish office the completion certificate <https://www.archmil.org/MarriagePreparation>. You must do it in-person or request permission from the priest to do it online if you live out of state.
- Get registered at one of the parishes that you regularly attend. If you are new to the area, feel free to check out all of the parishes and then contact the office of the parish you want to join.

3 – 6 months before wedding:

- Gather baptism certificates
 - If Catholic, have your church of baptism send the parish your baptismal certificates with notations for confirmation
 - If baptized but not Catholic, send the parish office a copy of your baptismal certificate
 - If not baptized, notify the priest you are meeting with about what paperwork you need
- Meet with your FOCCUS couple (they will reach out to you to schedule meetings)
 - If they have not reached out at least four months before the wedding, call 414-271-6577

2 – 3 months before wedding:

- Fill out the online ceremony planning form on our wedding website
- Meet with the liturgist to review the ceremony planning form (he will reach out)
- Have at least one additional meeting with the priest in our parish completing your preparatory work
 - If you're having a priest from another parish officiate the wedding, call the office to find out what paperwork is needed

The month of the wedding:

- Catholics are strongly encouraged to receive the Sacrament of Reconciliation within the month before their wedding
- Get your marriage license from the county clerk
- Print your orders of worship

Things to bring to rehearsal:

- Marriage License
- Orders of Worship
- Payment

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Option B: You are doing your preparation work in another parish, BUT getting married here:

2 – 3 months before wedding:

- Complete all of the other parish's requirements with at least two months before the wedding. They will send all necessary paperwork to our office ahead of time.
- Fill out the online ceremony planning form on our wedding website
- Meet with the liturgist to review the ceremony planning form (he will reach out)
- Have at least one additional meeting with the priest at our parish officiating the wedding
 - If you're having a priest from another parish officiate the wedding, call the office to find out if this meeting is necessary and what paperwork is needed

The month of the wedding:

- Catholics are strongly encouraged to receive the Sacrament of Reconciliation within the month before their wedding
- Get your marriage license from the county clerk
- Print your orders of worship

Things to bring to the wedding rehearsal:

- Marriage License
- Orders of Worship
- Payment

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Congratulations you are engaged! Now what?

Step 1: Call one of our priests to set up a meeting with them and talk through the marriage preparation process. During this meeting, you will set the date with the priest. *All couples, no matter the situation, are required to talk to one of priests before their wedding will be added to our calendar!*

Step 2: Follow the timeline that matches your situation. If you have any questions, call 414-271-6180 for all Fr. Carlos weddings, and 414-271-6577 for all Fr. Tim or Fr. Joseph weddings.

Option C: You are doing your preparation work here, BUT getting married elsewhere:

Needs to be done any time before the wedding:

- Complete the Archdiocese of Milwaukee *Joy-Filled Marriage* Program and send the parish office the completion certificate <https://www.archmil.org/MarriagePreparation>. You must do it in-person or request permission from the priest to do it online if you live out of state.
- Get registered at one of the parishes that you regularly attend. If you are new to the area, feel free to check out all of the parishes and then contact the office of the parish you want to join.

3 – 6 months before wedding:

- Gather baptism certificates
 - If Catholic, have your church of baptism send the parish your baptismal certificates with notations for confirmation
 - If baptized but not Catholic, send the parish office a copy of your baptismal certificate
 - If not baptized, notify the priest you are meeting with about what paperwork you need
- Meet with your FOCCUS couple (they will reach out to you to schedule meetings)
 - If they have not reached out by four months before the wedding, call 414-271-6577

2 – 3 months before wedding:

- Contact the parish you are getting married at about liturgy planning (music, readings, etc.)
- Have at least one additional meeting with the priest in our parish completing your preparatory work

The month of the wedding:

- Catholics are strongly encouraged to receive the Sacrament of Reconciliation within the month before their wedding
- Following your final meeting, the office will send in your paperwork to be sent to the church of marriage. You should call the church where you will be married to make sure they receive the paperwork at least a few weeks before the wedding.